

Interview with Your Boss

Part 1

Interview your boss and understand how he or she is working now ...

- 1) What are the key challenges you face in your work?
- 2) What are the key opportunities you want to capture?
- 3) What are the key capabilities or supports you need from me to work at your best?
- 4) What are the key results you need to achieve to be most successful in your position?
- 5) If we were sitting here in one year looking back, what has to have happened for you to be happy with your progress?

Part 2

Now have your boss interview you to understand how you are working now.

- 1) What are the key challenges you face in your work?
- 2) What are the key opportunities you want to capture?
- 3) What are the key capabilities or supports that you need to work at your best?
- 4) What are the key results you need to achieve to be successful in your position?
- 5) If we were sitting here in one year looking back, what has to have happened for you to be happy with your progress?

Part 3

Now see how you can work most effectively together.

- 1) How are we working together that helps create results?
- 2) How are we working together that impedes progress?
- 3) What new habits and actions would help us work together at our best?
- 4) What are our best first actions?